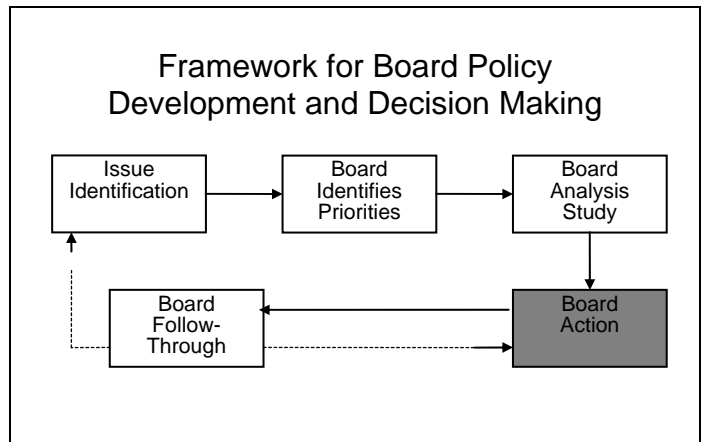


# Iowa State Board of Education

## Executive Summary

July 26, 2007



**Agenda Item:** Chapter 21 rules, Community Colleges (Notice)

**Iowa Goal:** (3) Iowans will pursue higher education that results in an improved quality of life supported by better economic opportunities through high skill employment.

**Equity Impact Statement:** All community colleges are governed by these rules. Setting a formula in the chapter 21 rules for the distribution of the appropriation of monies from state funds for supplemental salaries for certain community college employees is the most transparent means of allocation.

**Presenter:** Dr. Janice Friedel, Division Administrator

**Attachments:** 1

**Recommendation:** It is recommended that the State Board give public notice of its intent to adopt and file the following amendment to this chapter.

**Background:** 2007 Iowa Acts, Senate File 601 allocated \$2,000,000 to the department to be distributed to all 15 community colleges to supplement faculty salaries. The department was directed by the legislation to base the allocation on the proportional share of each community college's total salary expenditures in the instructional and instructional part-time categories in the education functions of liberal arts and sciences and vocational-technical bears to the total salary expenditures for all community colleges in the education functions of liberal arts and sciences and vocational-technical in the fiscal year prior to the base year. This rule complies with that directive in Senate File 601 by setting forth such a formula.

## EDUCATION DEPARTMENT [281]

### Notice of Intended Action

Pursuant to the authority of Iowa Code section 256.7(5), the State Board of Education hereby proposes to amend Chapter 21, "Community Colleges," Iowa Administrative Code.

2007 Iowa Acts, Senate File 601 allocated \$2,000,000 to the department to be distributed to all 15 community colleges to supplement faculty salaries. The department was directed by the legislation to base the allocation on the proportional share of each community college's total salary expenditures in the instructional and instructional part-time categories in the education functions of liberal arts and sciences and vocational-technical bears to the total salary expenditures for all community colleges in the education functions of liberal arts and sciences and vocational-technical in the fiscal year prior to the base year. This rule complies with that directive in Senate File 601 by setting forth such a formula.

An agency-wide waiver provision is provided in 281—chapter 4.

Interested individuals may make written comments on the proposed amendments on or before September 7, 2007, at 4:30 p.m. Comments on the proposed amendments should be directed to Dr. Janice Friedel, Administrator, Division of Community Colleges and Workforce Preparation, Iowa Department of Education, Third floor, Grimes State Office Building, Des Moines, Iowa 50319-0146; telephone (515)281-8260; E-mail [janice.friedel@iowa.gov](mailto:janice.friedel@iowa.gov); or fax (515)281-6544.

A public hearing will be held on September 7, 2007, from 11:00 a.m. to noon, in Room 3 SW, Third Floor, Grimes State Office Building, East 14<sup>th</sup> Street and Grand Avenue, Des Moines, Iowa, at which time persons may present their views either orally or in writing. Any persons who intend to attend the public hearing and have special requirements such as those related to hearing or mobility impairments should contact and advise the Department of Education of their specific needs by calling (515)281-3125.

These amendments are intended to implement 2007 Iowa Acts, Senate File 601.

The following amendment is proposed.

**ITEM 1.** Add the following new subrule to rule 281—21.3(260C):  
**21.3(7)** *Faculty salary allocation plan.* Pursuant to the appropriation to the department of funds from the state general fund for the purpose of supplementing community college faculty salaries, the department follows the formula herein when distributing such funds to community colleges.

- a. For purposes of this subrule, the following definitions apply.
  - (1) “Full-time faculty” means those nonadministrative instructors, counselors, and librarians who are classified as full-time employees as defined in the college’s collective bargaining agreement or written policy.
  - (2) “Part-time faculty” means those nonadministrative instructors, counselors, and librarians who are employed less than full-time as defined in the college’s collective bargaining agreement or written policy.
  - (3) “Temporary/seasonal faculty” means those nonadministrative instructors, counselors, and librarians who are employed, full-time or part-time, by the college for short periods of time for specific purposes.
  - (4) “Adjunct faculty” means those nonadministrative instructors, counselors, and librarians who have an occasional or temporary affiliation with the college.
- b. The appropriation shall be distributed to the community colleges based on their proportional share of salary expenditures recorded in the instructional and instructional part-time categories and incurred in the liberal arts and vocational-technical functions. Salary expenditures to staff classified by the college as temporary/seasonal or as adjunct shall not be included in the eligible expenditures when calculating the distribution.
- c. Moneys distributed to each community college hereunder shall be rolled into the base funding allocation for all future years. The use of the funds shall remain as described herein for all future years. The appropriation will be distributed to the community colleges in equal monthly payments made on or about the fifteenth of each month.
- d. Moneys appropriated and distributed to community colleges herein shall be used to supplement and not supplant any approved faculty salary increases or negotiated agreements, excluding the distribution of the funds herein. Eligible expenditures for the moneys appropriated are for salary expenditures and the required associated taxes and fringe benefits. These moneys shall then be considered as part of the instructor’s base salary in future years.
- e. Moneys distributed to a community college hereunder shall be allocated to all full-time faculty and part-time faculty. The moneys shall be allocated by negotiated agreements according to chapter 20. If no language exists, the moneys shall be allocated equally to all full-time faculty with part-time faculty receiving a prorated share.